

KISII NATIONAL POLYTECHNIC

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KISII

KNP/ADM/MEMO/003/026

DATE: 14TH SEPTEMBER 2026

INTERNAL MEMO

FROM: CHIEF PRINCIPAL

TO: ALL TRAINEES

SUBJECT: PAYMENT OF FEE ARREARS

The above subject refers,

The management notes with concern that many continuing trainees have huge fee arrears. This has made it very difficult to offer adequate CBET training since it requires huge spending in materials and equipment.

The management has deliberated with the student leaders and agreed on fees payment before online reporting as follows:

- i) Deadline for online reporting has been moved to Sunday 20th September 2026
- ii) Trainees who were admitted in September 2025 and before to pay at least 40% of any fee arrears they owe.
- iii) Trainees admitted in 2026 to pay all fees arrears owed.
- iv) First time applicants for HELB loans and scholarships are reminded to apply by 21st September 2026. The HELB support desk at the Polytechnic will remain open to assist trainees to apply.

All affected trainees are advised to comply.

Mr. Geoffrey N. Andama
CHIEF PRINCIPAL



CC

All notice boards



KISII POLY IS ISO 9001:2015 ISO/IEC 27001:2013 CERTIFIED